

APPENDIX A: Request to Administer Medication

Brandon School division acknowledges that in certain circumstances students may require prescribed or over-the-counter medication during the school day, and the parent/guardian may not be able to administer or provide it themselves. The Division will agree to administer the medication provided that this is the only reasonable solution to the circumstance and only if the parent/legal guardian completes this request in its entirety and give it to the school. A new written request is required at the beginning of each school year and whenever the physician changes the prescription.

I hereby request that the school give generic brand Tylenol (acetaminophen) to my child, _____, upon request.

(Print name of child)

I confirm that my child has already taken at least one dose of this medication in my presence and has tolerated it well.

I hereby release the Division and its employees from any claims of liability resulting from the administration of the medication provided that it is administered in accordance with this request and with Division policy.

(Date)

(Signature of Parent/Legal guardian)