



HOW TO ALLOW POP-UP WINDOWS

Some web applications use pop-up windows to open windows (e.g., job postings and application forms). As a result, you may not get access to those postings or forms if you have blocked pop-ups using your web browser, a browser toolbar, or another Internet security tool. The goal is to update your browser settings to allow pop-ups from our website (only).

IF YOU ARE USING INTERNET EXPLORER

- Go to the Tools menu.
- Select Pop-up Blocker. (If this isn't listed, you have a third-party pop-up blocker. See below.)
- Click Pop-up Blocker Settings.
- In the Pop-up Blocker Settings window, type **www.brandsonsd.mb.ca** as the "Address of Web site to allow" and click the Add button.
- Close the Pop-up Blocker Settings window and all Internet Explorer windows.
- If you are still not able to access the postings and forms you may have a third-party tool blocking pop-ups. See below.

IF YOU ARE USING FIREFOX

- On Windows, open the Options dialog under the Tools menu. On Macintosh, open the Preferences dialog under the Firefox menu.
- Click the Web Features icon on the left.
- Here you should see a checkmark next to the option to block pop-up windows. Click the Allowed Sites button to the right of it.
- Type **www.brandsonsd.mb.ca** as the "address of web site," then click the Allow button.
- Click OK in the Allowed Sites screen, then click OK again for the Options/Preferences screen.
- If you are still not able to access the postings and forms you may have a third-party tool blocking pop-ups. See below.

IF YOU ARE USING MOZILLA

- Open the Preferences dialog under the browsers Edit menu.
- Scroll down to the Privacy & Security Category in the left column and expand it by clicking on the arrow.
- Click on the Pop-up Windows topic.
- Here you should see the an option selected to block unrequested pop-up windows.
- Click the Allowed Sites button to the right of it.
- In the Add field, add **www.brandsonsd.mb.ca**, and click the Add button.
- Click OK in the Allowed Sites screen, then click OK again for the Preferences screen.
- If you are still not able to access the postings and forms you may have a third-party tool blocking pop-ups. See below.

IF YOU ARE USING SAFARI

- Open the Safari menu.
- Here you should see the Block Pop-up Windows option checked. Click to uncheck.
- If you are still not able to access the postings and forms you may have a third-party tool blocking pop-ups. See below.

THIRD-PARTY POP-UP BLOCKERS

There are many third-party pop-up blockers that could be affecting your ability to use our website. The basic steps are:

- Determine what pop-up blocker you are using
- Find its list of allowed sites and add **www.brandsonsd.mb.ca**.

Instructions for some of the most common pop-up blockers can be found at the links below.

- [Google Toolbar](#)
- [Yahoo! Toolbar](#)
- [MSN Search Toolbar](#)
- [Norton Internet Security](#)